

# Office of the Sheriff



Sheriff of  
Charlotte County

7474 Utilities Road  
Punta Gorda, Florida 33982

## FEES FOR LEGAL PROCESS: EFFECTIVE JULY 1, 2009

These fees are to be paid in advance, are non-refundable, and considered earned when the request for service is made (F.S.S. 30.231). Charges are assessed for Alias or Pluries even if the service fee was paid to this county Sheriff and service was not effected on the original process. It is the responsibility of the party requesting service of process to furnish the Sheriff an **original or certified true copy** of the process and sufficient copies for the parties to be served. Florida State Statute requires the party requesting service to provide the Sheriff the best known actual address where service may be made. Post Office Boxes, rural routes, general delivery and other directions that do not provide a specific physical location are unacceptable.

Acceptable forms of payment are money order, cashier's check or a local check. We do not accept out-of-state checks unless from a government agency or municipality, and we do not accept starter checks. **DO NOT SEND CASH THROUGH THE MAIL.** A return stamped envelope, addressed to the originating clerk of court, and an additional stamped envelope, addressed to the party requesting service is required to send the Original Return of Service and copy to the courts and for your record. Below is a list of current fees; however these fees are subject to change and you should contact the Legal Process Division for the current fees as permitted by statute.

### NON-ENFORCECABLE WRITS:

Summons	\$40.00
Witness Subpoena	\$40.00
Garnishment	\$40.00
Notice to Appear	\$40.00
Order to Show Cause	\$40.00

### ENFORCECABLE WRITS:

Writ of Attachment (Property/Svs & Attach), Cost of Recording and Mail Extra	\$90.00
Writ of Possession	\$90.00
Writ of Replevin	\$90.00

### WRIT OF EXECUTION-LEVY:

Levy	\$50.00
Docketing/Indexing/File Preparation	\$40.00
Writing Legal Advertisement	\$40.00
Holding Sheriff's Sale	\$40.00
Each Bill of Sale, Deed or Satisfaction	\$40.00

*\*\*Cost deposit for levies vary; Real Property cost deposits start at \$1,500.00 and Personal Property cost deposits start at \$2,500.00. Expenses incurred during levy are paid out of the cost deposit, and all costs and expenses are the responsibility of the moving party. Proceeds from the Sheriff's sale may not be enough to satisfy judgments and expense. For further information, including documentation and language requirements, please contact the Legal Process Division at 941-637-2272 or 941-637-2273.\*\**